

Minutes for ----- held ----- at the Lighthouse Beam SDA Church - Aberdeen

Members Present

Members Absent

The Meeting commenced at -----, with a quorum of ---- under the chairmanship of -----

Opening Prayer:

Opening statement: -.

The following Agenda was presented.

Agenda:

2-(year)/01(the vote number sequential from jan to dec of the current year) READING OF MINUTES OF MEETING OF -----

Whereas -----, Church Clerk read the Minutes and moved that they be accepted subject to corrections.

VOTED: To accept minutes for discussion and correction.

2-/02 MATTERS ARISING FROM THE MINUTES -----

✓

✓

✓ -.

Whereas the correcting of Board Minutes and reviewing Matters Arising from the Minutes take much of the Board Meeting time;

Voted: That the ----- will provide minutes online as soon as possible after the meeting and all board members should proof read and send corrections online before the next scheduled Board Meeting. Therefore, the Board Meeting will begin with Matters Arising followed by the Agenda.

---/--- FINANCE COMMITTEE REPORT

1. -----

Whereas, the Finance Committee -----

And

Whereas, -----

VOTED: ----.

2. Financial Statement

CLOSING PRAYER:

ADJOURNMENT at 4:55 p.m.

Respectfully:

Approved

Pastor -----, District Pastor